

**MINUTES
OF THE
SAN DIEGUITO UNION HIGH SCHOOL DISTRICT
BOARD OF TRUSTEES
REGULAR BOARD MEETING**

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MARCH 19, 2009

**710 ENCINITAS BLVD
ENCINITAS, CA 92024**

**DISTRICT OFFICE
BOARD ROOM #101**

PRELIMINARY FUNCTIONS..... (ITEMS 1 - 6)

1. CALL TO ORDER; PUBLIC COMMENTS REGARDING CLOSED SESSION ITEMS (ITEM 1)

President Dalessandro called the meeting to order at 5:45 PM to receive public comments on Closed Session agenda items. No public comments were presented.

2. CLOSED SESSION.....(ITEM 2)

The Board convened to Closed Session at 5:47 PM to:

- A. Consider personnel issues, pursuant to Government Code Sections 11126 and 54957; limited to consideration of the appointment, employment, evaluation of performance, discipline /release, dismissal of a public employee or to hear *complaints or charges brought against such employee by another person or employee unless the employee requests a public session.*
- B. Conference with Labor Negotiators, pursuant to Government Code Section 54957.8.
Agency Negotiators: Superintendent and Associate Superintendents (3)
Employee Organizations: San Dieguito Faculty Association / California School Employees Association
- C. Conference with legal counsel to discuss current and/or potential litigation, pursuant to Government Code Sections 54956.9(b)(3)(A), (D), and (E).

OPEN SESSION / ATTENDANCE

BOARD OF TRUSTEES

Joyce Dalessandro
Linda Friedman
Barbara Groth
Beth Hergesheimer
Deanna Rich

ADMINISTRATORS

Ken Noah, Superintendent
Terry King, Associate Superintendent, Human Resources
Steve Ma, Associate Superintendent, Business
Rick Schmitt, Associate Superintendent, Educational Services
Alicia Pitrone, Director, Nutrition Services
Becky Banning, Recording Secretary

STUDENT BOARD MEMBERS

Allie Jucha, San Dieguito Academy
Kaden Strong, Sunset High School

- 3. CALL TO ORDER(ITEM 3)
The regular meeting of the Board of Trustees was called to order at 6:32 PM by President Dalessandro.
- 4. PLEDGE OF ALLEGIANCE(ITEM 4)
Board Vice-President Linda Friedman led the Pledge of Allegiance.
- 5. REPORT OUT OF CLOSED SESSION.....(ITEM 5)
No action was taken during Closed Session.
- 6. APPROVAL OF MINUTES.....(ITEM 6)
It was moved by Ms. Groth, seconded by Ms. Friedman, that the Minutes of the Regular Board Meeting of March 5th be approved as written. **Motion unanimously carried.**

NON-ACTION ITEMS.....(ITEMS 7 - 10)

- 7. STUDENT BOARD REPRESENTATIVE REPORTS.....(ITEM 7)
Student Board Representatives gave updates on events and activities at their schools.
- 8. BOARD OF TRUSTEES UPDATES AND REPORTS.....(ITEM 8)
Ms. Dalessandro attended a San Diego City / School Liaison Committee Meeting on March 17th with San Diego City Councilmember, Ms. Sherri Lightner; a ribbon-cutting ceremony for a new computer cart at the Solana Beach Public Library; a Solana Beach City Council meeting with CALTRANS where safety issues of the Interstate 5 Lomas Santa Fe exit were discussed; and a meeting with Leadership Associates, Inc, (a candidate search firm hired by the Encinitas Union School District Board of Trustees), to provide input regarding desired qualities of the new superintendent.
Ms. Friedman attended the meeting with Leadership Associates, (as stated above).
Ms. Groth attended a meeting with the San Diego County School Boards Association on March 18th. Mr. Kevin Gordon was the keynote speaker.
Ms. Hergesheimer reminded the Board of the upcoming meeting of the San Dieguito Alliance for Drug Free Youth on April 3rd and offered to represent the Board at the meeting.
Ms. Rich attended the San Diego City/School Liaison meeting with Ms. Lightner and the Solana Beach City Council meeting with CALTRANS.
- 9. SUPERINTENDENT’S REPORTS, BRIEFINGS AND LEGISLATIVE UPDATES.....(ITEM 9)
Superintendent Noah reviewed timelines for next budget development steps and requested the Board hold a series of workshops between now and the end of the school year to discuss Facilities and other district budget matters; confirmed a pending Public Facilities Authority Meeting and Facilities Board Workshop on April 16th; stated that he and Mr. Ma are in the process of conducting staff meetings at the sites to discuss the budget; and announced the names of all nominees for Teacher of the Year and Classified Employee of the Year, including the nominations of Mr. Brian Shay as SDUHSD’s Teacher of the Year, and Lorraine Leftwick as the District’s Classified Employee of the Year.
- 10. NUTRITION SERVICES UPDATE ALICIA PITRONE, DIRECTOR
Ms. Pitrone discussed this year’s customer preferences, the department’s budget, food and labor costs, and participation percentages. She also reviewed Breakfast Program Revenue projections for Federal and State reimbursements, and outlined the department’s future goals.

CONSENT AGENDA ITEMS(ITEMS 11 – 15)

It was moved by Ms. Groth, seconded by Ms. Rich, that all consent agenda items listed below be approved as written. ***Motion unanimously carried.***

11. SUPERINTENDENT

A. ACCEPTANCE OF GIFTS AND DONATIONS

Acceptance of Gifts and Donations received, as shown in the attached supplement.

B. APPROVAL OF FIELD TRIP REQUESTS

Approval of all Field Trip Requests submitted, as shown in the attached supplement.

12. HUMAN RESOURCES

A. APPROVAL OF PERSONNEL REPORTS

Approve matters pertaining to employment of personnel, salaries, leaves of absence, resignations, changes in assignments, extra duty assignments, and consultant services:

1. Certificated and/or Classified Personnel Reports as shown in the attached supplements.

B. APPROVAL /RATIFICATION OF AGREEMENTS

No Agreements Submitted

13. EDUCATIONAL SERVICES

A. APPROVAL/RATIFICATION OF AGREEMENTS

No Agreements Submitted

14. PUPIL SERVICES

A. APPROVAL/RATIFICATION OF NON-PUBLIC SCHOOL / NON-PUBLIC AGENCY CONTRACTS

No Contracts Submitted

B. APPROVAL/RATIFICATION OF AGREEMENTS

Approve/ratify entering into the following agreements and authorize Christina M. Bennett, Eric R. Dill, Stephen G. Ma, or Ken Noah to execute the agreements:

1. West Shield Adolescent Services to provide transporting/escorting services for special education students at risk to residential facilities, during the period December 1, 2008, through June 30, 2009, at the rate of \$81.00 per hour, to be expended from the General Fund/Restricted 06-00.

C. APPROVAL/RATIFICATION OF PARENT SETTLEMENT AND RELEASE AGREEMENTS

No Agreements Submitted

15. BUSINESS

A. APPROVAL/RATIFICATION OF AGREEMENTS

Approve/ratify entering into the following agreements and authorize Christina M. Bennett, Eric R. Dill, Stephen G. Ma, or Ken Noah to execute the agreements:

ITEM 6

1. City of Carlsbad Recreation Department for lease of facilities for the La Costa Canyon High School Swim Team, during the period March 20, 2009, through May 8, 2009, for an amount not to exceed \$1,200.00, to be paid for by the La Costa Canyon High School Foundation.

B. APPROVAL/RATIFICATION OF AMENDMENT TO AGREEMENTS

Approve/ratify amending the following agreements and authorize Christina M. Bennett, Eric R. Dill or Stephen G. Ma to execute the agreements:

1. Fredricks Electric, Inc., for district wide electrical services, extending the contract period from March 15, 2009, to March 14, 2010 without any price increases, to be expended from the fund to which the project is charged.
2. Digital Schools of California, LLC for services-based detailed application software for human resources, budgeting, and payroll management, extending the contract for a two-year period from July 1, 2009, through June 30, 2011, with an annual 5% increase per year as allowed in the contract, to be expended from the General Fund 03-00.

C. APPROVAL OF AGREEMENT / WILKINSON HADLEY & Co., LLP

Approve designation of Wilkinson Hadley & Co., LLP to provide the annual audit covering the 2008-09 school year, in an amount not to exceed \$14,300.00, and additional audits as required, to be billed at the hourly rates stated and charged to the appropriate account.

D. AWARD OF CONTRACTS

No Contracts Submitted

E. ADOPTION OF RESOLUTION / COOPERATIVE BID

Adopt the attached resolution authorizing contracting pursuant to cooperative bid and award documents from the State of California, Department of General Services (DGS), California Multiple Award Schedule (CMAS) Contract for the procurement of fire alarm, fire suppression, and life safety monitoring and inspection services, for an amount not to exceed \$77,126.56 per year plus the one-time State administrative fee of approximately 2.26% of the total cost of the contract, during the period July 1, 2009 through June 30, 2014, to be expended from the General Fund 03-00, and authorize Christina M. Bennett, Eric R. Dill, or Stephen G. Ma to execute any necessary documents.

F. APPROVAL OF CHANGE ORDERS

No Change Orders Submitted

G. ACCEPTANCE OF CONSTRUCTION PROJECTS

No Constructions Projects Submitted

H. APPROVAL OF BUSINESS REPORTS

1. Purchase Orders
2. Instant Money
3. Membership Listing

DISCUSSION / ACTION ITEMS..... (ITEMS 16 - 17)

16. APPROVAL OF REVISED BOARD MEETING SCHEDULE, 2009

It was moved by Ms. Hergesheimer, seconded by Ms. Friedman, to approve the Revised 2009 Board Meeting Schedule, as shown in the attached supplement. **Motion unanimously carried.**

17. APPROVAL OF REVISED 2009 – 2010 INSTRUCTIONAL CALENDAR

It was moved by Ms. Groth, seconded by Student Board Member Kaden Strong, to approve the Revised 2009-2010 Instructional Calendar, as shown in the attached supplement. **Motion unanimously carried.**

INFORMATION ITEMS..... (ITEMS 18 - 26)

18. PROPOSED REVISION TO BOARD POLICY 6200.1 & 6200.1/AR-1, "ALTERNATIVE CREDITS TOWARD GRADUATION" (RICK SCHMITT)

This item was submitted for the first reading and will be resubmitted to the Board for approval on April 16, 2009.

19. BUSINESS SERVICES UPDATE..... STEVE MA, ASSOCIATE SUPERINTENDENT

Mr. Ma provided the Board with a report and photographs of the district's Environmental Outdoor Lab Program located in La Costa Valley, which is scheduled to be ready for use on March 31st. He also gave an update on a Behavior Intervention Plan Settlement Agreement and the Federal Stimulus Package, both of which will bring added funds to the district.

20. HUMAN RESOURCES UPDATE.....TERRY KING, ASSOCIATE SUPERINTENDENT

Ms. King gave an update on temporary teacher employment contracts. She also said the district's Beginning Teachers Support and Assessment Induction Program (BTSA) has been approached by area districts regarding the possibility of joining the program. A district proposal is pending.

21. EDUCATIONAL SERVICES UPDATE.....RICK SCHMITT, ASSOCIATE SUPERINTENDENT

Mr. Schmitt handed out a list containing Initial Suggested and Required Student Readings for each grade level - 7th through 12th – for the 2009-10 School Year.

22. PUBLIC COMMENTS – (NONE PRESENTED)

23. FUTURE AGENDA ITEMS – (NONE PRESENTED)

24. ADJOURNMENT TO CLOSED SESSION - - (NOT REQUIRED)

25. REPORT OUT OF CLOSED SESSION – - (NOTHING REPORTED)

26. ADJOURNMENT OF MEETING - The meeting was adjourned at 7:46 PM.

Barbara Groth, Board Clerk

____ / ____ / 2009
Date

Ken Noah, Superintendent

____ / ____ / 2009
Date